



**SERVICES**



**TECHNOLOGY**



**TRACKER®**



**FACILITIES**

Computer Equipped Classrooms Around the World



# CORPORATE OVERVIEW

## MicroTek – Business Education Facilities, Logistics & Services

Whether you need to rent one classroom in one city, or hundreds of classrooms around the world, MicroTek provides the training facilities and logistics to help you manage the ideal business education event.

Since 1991, MicroTek has been providing on-demand, comprehensive facilities and logistics for business education. Our award-winning services and highly-rated customer care have earned us a reputation for cost-effective and dependable facilities and services the world over.

MicroTek has been on the INC 500 Fastest Growing Companies list three years running and recently received two Deloitte & Touche Technology awards. What all this means for you is business education events without the headaches. It's all about flexibility - whether you have a one-time training event or worldwide training roll-outs, MicroTek is your single-source facilities and logistics provider. All you need to do is just show up and teach.



*Flexible services for complete business event planning —  
MicroTek is in a class by itself.*

## FACILITIES

### Comprehensive Training Facilities

MicroTek's global facilities network puts a world of options at your fingertips. Over 3,000 classrooms in 250 locations worldwide - from major US metro markets to ideal international destinations - are ready to host your training events.

MicroTek facilities offer complete flexibility in meeting your needs, from classroom size and technology requirements to presentation equipment and catering services. E-mail stations, courtesy phones, photocopying services, and full-time technical and hospitality staff ensure that your students have everything they need when they need it.

Our extensive network of exclusive MAP (MicroTek Alliance Partner) locations are selected for their ability to deliver

consistent, quality training services, and are connected with *Tracker™*, our online reservation system.

MicroTek has facilities in all major US markets including:

- |             |               |
|-------------|---------------|
| Atlanta     | New York      |
| Boston      | Oak Brook, IL |
| Chicago     | Orlando       |
| Dallas      | Philadelphia  |
| Denver      | San Francisco |
| Dulles      | San Jose      |
| Los Angeles | Seattle       |

and many more! Visit our website at [www.mclabs.com](http://www.mclabs.com) for a complete listing of facilities worldwide.



*superior  
technology,  
presentation  
equipment  
and  
catering  
services*



## TRACKER™

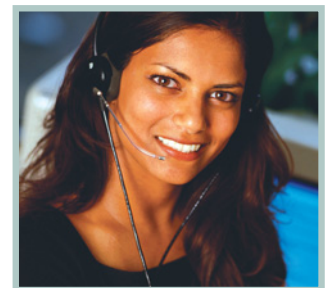
### Instant Access to Your Training Event Information

In addition to having a dedicated Account Manager, you now have access to *Tracker™* — MicroTek's powerful, real-time, web-based reservation and logistics system that gives you instant online access to your training event information.

Tracker's automated messaging system delivers reservation reminders and keeps tabs on all your event details including software requirements, image and presentation formats, and class-specific information.

Tracker's Extranet feature set will provide you with the flexibility to easily manage your reservations — 24 hours a day, 7 days a week from anywhere you have online access. Plus, full reporting capabilities enable you to produce reservation reports on-demand. Along with your dedicated MicroTek Account Manager, *Tracker™* gives you complete control of your training event logistics.

Put the flexibility and velocity of MicroTek's *Tracker™* to work for your next business training event.



*instant online  
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